

# ST. MONICA PARISH

44 BROADWAY AVE, TORONTO ONT.

STMONICATORONTO@GMAIL.COM

PHONE : 416-483-1513



: St. Monica YouthMinistry



: @StMonicaToronto



: STMONICATORONTO

## PLEASE ENSURE THAT YOU HAVE ALL OF THE FOLLOWING ITEMS IN YOUR R.O.C INFORMATION PACKAGE:

### FOR CANDIDATES & FAMILY/GUARDIANS

- Welcome and information letter
- R.O.C. Retreat check list
- A sample copy of the Mass Reflection Form to be used throughout the year
- Copy of the meeting schedule for the R.O.C. year

### FOR THE SPONSOR

- Letter for the sponsor
- Portion which must be brought back to St. Monica's Church
- R.O.C schedule of meetings to follow up with candidates

### TO RETURN TO PARISH PROMPTLY

- A) Two sided ROC Information Process Form and B) ROC Retreat Registration Form
- Two page sheet containing A) Candidate Covenant Form and B) Retreat Waiver Form

**If you are missing any of this information, please contact the Parish office at  
[416] 483 - 1513 immediately!**

### Additionally, if you have NOT submitted

- A copy of the candidates baptismal certificate [or informed us of the baptismal date if baptized at St. Monica Parish, Toronto]
- The \$100.00 preparation fee
- The First Registration Form

**Please submit that information as soon as possible!**

**Thank You!**

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AUGUST 2015

Dear Parents/Guardians and Teens

This is the second registration form for the Rite of Confirmation [R.O.C] sacramental preparation program!

Let me begin by thanking all of you for getting your registration information to us in good time. This assists us in getting things ready for our new year of Confirmation classes.

Please take a moment to read through this package to familiarize yourself with the material and consider the following points.

## ATTENDING SUNDAY LITURGY [MASS]

To fully engage in the Baptismal life of a Catholic in the Church one must acknowledge the importance and necessity of receiving the sacramental Grace that comes from participating in the Eucharist. You will notice that there is a copy of a *Mass Reflection Form* in this package. Candidates will be required to submit at least two forms each month from October 2015 through May 2016. This should make up a total of 16 forms. Candidates will be asked to bring their completed forms to confirmation classes. Failure to complete the *Mass Reflection Forms* will constitute a candidate's discontinuation from the Confirmation Preparation Process.

## DISCERNMENT OF A SPONSOR

- ☒ Ensure that your sponsor is given the sheets that are addressed to sponsors so that they may be assisted in understanding their role as a sponsor
- ☒ **Please remember that sponsors must fulfill the following criteria:**
  - They must be 16 years of age or older
  - They must be a Catholic practicing their faith by praying daily, weekly Mass attendance, active in the sacramental life of the Church and in good standing with the Catholic Church
- ☒ There are monthly opportunities available for the sponsor and candidate to engage in meaningful and faith-based discussions.

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## WAIVERS & FORMS

- ☒ Please return the signed retreat waiver form and ROC Information Process Form to the Parish Office or bring them to one of the Confirmation Classes
- ☒ Please put the ROC schedule in a place where it is easily seen and accessible [ie. The family fridge usually works]
- ☒ **Please let us know if your candidate has not been baptized and has not received their first Holy Communion.** The Arch Diocese of Toronto requires all who wish to be Confirmed to first follow through with this process. We are happy to help your candidate to first receive these sacraments before their Confirmation. If this is your situation, please contact the Parish Office as soon as possible.
- ☒ Please note that our parish policy in preparation for Confirmation is **that all confirmation classes are mandatory.** If more than one class is missed [except for family emergency or illness] then the candidate can be re-enrolled in the next R.O.C program in the fall of 2016. For more questions regarding this point, please contact the Parish Office.

If you have any questions or concerns, please feel free to contact me through email at [stmonicatorontoym@gmail.com](mailto:stmonicatorontoym@gmail.com) or by phone at 416-483-1513.

“When the day of Pentecost came, they were all together in one place. <sup>2</sup> Suddenly a sound like the blowing of a violent wind came from heaven and filled the whole house where they were sitting. <sup>3</sup> They saw what seemed to be tongues of fire that separated and came to rest on each of them. <sup>4</sup> All of them were filled with the Holy Spirit and began to speak in other tongues <sup>[a]</sup> as the Spirit enabled them.” – Acts 2:2-4

Keep Holy &  
Keep Happy

Beki Moynihan  
St. Monica Parish Youth Minister

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## R.O.C. RETREAT CHECKLIST

To all Confirmation Retreat Participants and Parents/Guardians:

Below is a list of things you will need for our 2016 confirmation retreat.  
Please make sure that you are fully prepared for the retreat by bringing the following:

### BRING

- Sleeping bag [or your own bedding] and own pillow
- Indoor slippers/shoes [otherwise participants will only wear socks inside]
- Outdoor shoes
- Appropriate outdoor clothing to stay warm for periods of time while outside
- Toiletries [ie. shampoo, soap, towel, toothbrush, etc]
- Pen or pencil
- Bible, Rosary, prayer journal. [other items to help you pray]
- Own snacks/drinks or dietary foods
  - These will be kept in dining area only – food brought into sleeping area will result in immediate expulsion from the premises due to allergy considerations
  - If bringing snacks, please write the participants name on the outside.
- Musical instruments are optional
- An open mind and an open heart!!

### DO NOT BRING:

- Ipods, Ipads, Tablets, PEDs, video games of ANY sort etc.
- Cell Phones
- Jewellery, or expensive items
- Drugs, cigarettes or alcohol [if found we will require the retreat centre staff to contact parent[s] and appropriate legal authorities for underage activities and the participant will be asked to leave the premises.

The Confirmation retreat has been one of the key experiences for most teens during their confirmation preparation process. We have had occasions where language, attitude and behaviour have resulted in having participants expelled from the premises.

**Please make a point of discussing with your candidate that they are expected to behave with respect and a Christian attitude.**

The Confirmation Retreat is directed, supported and supervised primarily by volunteers offering their time. Inappropriate behaviour will not be tolerated on the retreat for the sake of the R.O.C CREW team AND particularly for the other participants.

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## MASS REFLECTION FORM 2015-2016

Name [First, Last] : \_\_\_\_\_ Date: \_\_\_\_\_

Name of the Church you attended : \_\_\_\_\_

Name Of the Homilist : \_\_\_\_\_

What in your opinion was the theme of the homily this weekend?

\_\_\_\_\_

What practical way can you use what you learned in the homily in daily life as a Catholic?

\_\_\_\_\_

I promise that I did not copy someone else's work, receive another person's answer or have a family member do this for me to use it as my own

Signature : \_\_\_\_\_

## MASS REFLECTION FORM 2015-2016

Name [First, Last] : \_\_\_\_\_ Date: \_\_\_\_\_

Name of the Church you attended : \_\_\_\_\_

Name Of the Homilist : \_\_\_\_\_

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AUGUST 2015

Dear Sponsor,

Let me ask you this age old question: "What is the meaning of life?" As Catholics we know the answer in our hearts, although we sometimes don't know how to answer it. Truthfully, our lives are given meaning by the life, death, resurrection and love of Jesus Christ.

As many of you probably already know, it is a tough age to be a teenager. Everyone is selling them something as "truth". Materialism, consumerism, self-image, sexual expression, individualism are but a handful of the predominant "truths" of our age. Of course none of them are truths, and therefore continue to keep our young people unsatisfied, distracted and often damaged. Our young people need to know that some things are absolute, unshakable, and unchangeable. What they really need to learn is our Lord Jesus Christ's love for them is just that.

As sponsors, we are asking you to be a proactive part in reflecting Christ's love for your candidate. We are asking you to be as involved in their Confirmation process as is possible. Consider some of the basic considerations necessary to be a sponsor below:

## CONFIRMATION SPONSOR ROLE

The sponsor represents the support and prayers of the entire Church. He or she will be candidate's "spiritual friend." In this process, the following is asked of the sponsor:

1. Attend Mass weekly and pray daily as a witness to the importance of cultivating a relationship with Jesus Christ
2. Sponsors are to attend one of the Confirmation Rehearsal dates with their candidate. If this is not possible, please contact the Parish office as soon as possible.
3. Sponsors are encouraged to attend the candidates Enrolment Mass found on the schedule
4. Part of the sponsor's role is to attend the Rite of Confirmation Mass and present their candidate.
5. Sponsors are encouraged to meet and talk about the Confirmation Class topics with their Candidate regularly throughout their preparation. This may mean spending extra time together.
6. Sponsors may also wish to share their faith story with their candidate.
7. Sponsors are asked to pray for and with your candidate.
8. Continue to be there for your candidate and lend spiritual support after the Confirmation Rite is concluded. [Suggestion: send a card or note every year on the anniversary of his or her confirmation].

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**CONFIRMATION SPONSORS PLEASE RETURN THIS FORM TO ST. MONICA PARISH**

St. Monica Parish, Toronto

Requirements for Roman Catholic Confirmation Sponsorship 2015/16 :

Please print legibly.

Sponsor's First Name: \_\_\_\_\_ Sponsor's Last Name : \_\_\_\_\_

Candidate's First Name : \_\_\_\_\_ Candidate's Last Name : \_\_\_\_\_

## STATEMENT OF THE ROMAN CATHOLIC SPONSOR:

I recognize that in accepting the role of a Roman Catholic Confirmation Sponsor, I become responsible to be a model and example to the Candidate as a committed and active Roman Catholic and to be a support to his/her parents in the practice of our mutual faith.

I attest that I am committed to my Roman Catholic faith; that I am baptized and confirmed in it; that I am not married outside the Roman Catholic Church or otherwise compromised in my own sacramental life; and that I meet my fundamental obligations as a Roman Catholic by participating in the Sunday Mass, by being open to the word of God as revealed in Scripture and taught by the Church, by witnessing to the values of the Gospel of Jesus Christ, and by seeking to be a service to others for love of Him.

Sponsor's Signature \_\_\_\_\_ Date: \_\_\_\_\_

## STATEMENT OF THE ROMAN CATHOLIC PRIEST:

This will verify that the above-named Roman Catholic Sponsor is a registered member of this parish and is, to the best of my knowledge, initiated in the sacraments of the Church, is in good standing with the Church, is faithful in attending Sunday Mass and in the practice of the Roman Catholic Faith, and is able to accept the responsibility of sacramental sponsorship.

Name of Parish : \_\_\_\_\_ Pastor's Signature: \_\_\_\_\_

Parish Address : \_\_\_\_\_  
Street City/town Prov/State Postal/Zip

Church Seal

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## Retreat Information Process Form

Please return this completed form to the Parish Office as soon as possible.

Confirmation Candidate's Name [First & Last]: \_\_\_\_\_

Parent/Guardian name filling out form: \_\_\_\_\_

## Volunteering

We are looking for people who would be willing to help us in the following ways:

- set up/take down of the meeting spaces
- small group facilitation [being a small group leader]
- administrative help [ie. attendance]
- snack donations [approx 40 - 50 youth]
- Assist in evening supervision on the confirmation retreat

**Please check any of the above boxes if you are interested and available to assist us in the program!**

Again, volunteering is not mandatory, however we will take and appreciate all the assistance and donations of time, food and prayers that people are willing to contribute.

If you would like more information about volunteering, please contact the Parish Office.

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## Retreat Registration Form:

### Youth Information

Last Name : \_\_\_\_\_ First Name : \_\_\_\_\_

Grade : \_\_\_\_\_ School : \_\_\_\_\_ Age : \_\_\_\_\_

Birthday: \_\_\_\_\_ Gender : \_\_\_\_\_

### Parents Information

Mother's First Name : \_\_\_\_\_ Last Name : \_\_\_\_\_

Father's First Name : \_\_\_\_\_ Last Name : \_\_\_\_\_

Address : \_\_\_\_\_ City : \_\_\_\_\_ Postal Code : \_\_\_\_\_

Home Phone : \_\_\_\_\_ Mother's Cell : \_\_\_\_\_ Father's Cell : \_\_\_\_\_

### Model Release Statement

**I hereby grant permission** for my child to be photographed and/or videotaped during R.O.C activities and events. I understand that my child may decline to be photographed and/or videotaped at any time. I further grant permission for the resulting photographs and/or videotaped footage to be edited, if necessary, and then published and/or used for the purpose of promoting R.O.C and/or youth programs at St. Monica Catholic Church. I also give permission for the resulting photographs and/or videotaped footage of my child to be posted on social media sites ie. Facebook, Instagram, Twitter and St. Monica Parish's website.

Name [please print] \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**I hereby decline to grant permission** for my child to be photographed and/or videotaped during R.O.C activities and events. I have instructed my child to decline to be photographed and/or videotaped at all times. I have further instructed my child to notify R.O.C coordinators and/or Core Team Members that he/she may not be photographed and or videotaped under any circumstances.

Name [please print] \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

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## Retreat Permission / Medical Release

Family Doctor : \_\_\_\_\_ Phone Number : \_\_\_\_\_

Health Card Number : \_\_\_\_\_

Emergency Contact Name : \_\_\_\_\_ Relationship : \_\_\_\_\_

Emergency Contact Number : \_\_\_\_\_ Cell : \_\_\_\_\_

Does your child have any special needs due to a learning disability, physical disability, reading difficulty, hearing impairment or emotional concerns? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any known allergies, health problems, or current medications : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has your child received a tetanus shot in the past 10 years? Y/N \_\_\_\_\_

The above named person is permitted to participate in the activities planned at :

### St. Monica Parish Rite of Confirmation Retreat

I/We understand that reasonable precaution will be taken to safeguard the health and safety of the participant and that the designated emergency contact person will be notified as soon as possible in case of emergency. In the event of any sickness or accident person[s] will not hold St. Monica Parish, the Diocese of Toronto, any volunteer, chaperone, or driver responsible. I/We authorize and consent that emergency treatment be rendered under the general or specific supervision and on the advice of any physician, dentist or surgeon; licensed to practice in the Province of Ontario or any other Province. The undersigned understand[s] and agrees that any medical, dental, or hospital expense incurred shall be at their own risk. The undersigned understand[s] every effort will be made to notify the emergency contact in the event that treatment is necessary.

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Date

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## CANDIDATE COVENANT

Please have your Candidate read and complete this form.  
Please bring the completed form to the Parish Office.

I am committed to this year of preparation for Confirmation. I agree to attend all of the required sessions, Sunday Masses, the Confirmation retreat, the confirmation rehearsal and the Mass at which the sacrament of Confirmation is dispensed. I will choose to participate in all sessions with an open heart and give 100% of myself, to my small group and to my small group leaders. I agree to cultivate a relationship with my sponsor and to learn from their spiritual guidance. Most importantly, I promise to receive all that God has in store for me this year and to let the gifts and fruits of the Holy Spirit come alive in my life.

Signature of Candidate: \_\_\_\_\_

Printed Full Name of Candidate: \_\_\_\_\_

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## Retreat Waiver & Release form

**St. Monica Parish – Office of Catholic Youth [Archdiocese of Toronto]**

Full Name of Candidate : \_\_\_\_\_

In consideration of the acceptance of my registration by the Sacramental Preparation for Confirmation team of St. Monica Church –Toronto in April 2016 at St. Francis Retreat Centre, Mono on behalf of myself, my heirs, assigns, executors and personal representatives, I release, hold harmless and forever discharge St. Monica Parish, its staff, officers, directors, employees and affiliates, from any and all liability, claims, losses, damages, costs, or expenses, and waive any such claims against and such persons or organizations, arising directly or indirectly from, or attributable in connection with the sponsorship and organization of its Confirmation Retreat. Furthermore, in consideration of the organization and sponsorship by St. Monica Church Confirmation Retreat, I hereby indemnify and hold harmless St. Monica Church, its staff, officers, directors, employees and affiliates, for all claims, losses, damages, costs or expenses arising directly or indirectly from my actions and participation in the Confirmation Retreat in April 2016 .

I hereby declare that I understand the terms of this release and indemnity, and have voluntarily executed this document in order to participate in the Confirmation Retreat sponsored by St. Monica Parish.

Signature of Participant: \_\_\_\_\_ Date: \_\_\_\_\_

### Participants under age 18 must have their parent or guardian sign this release:

As parent or guardian of the participant, I give permission and consent for my child or ward to register, attend and participate in the Confirmation Retreat sponsored and organized by St. Monica Church, and further, in consideration of the acceptance of this registration and sponsorship by St. Monica Church, I hereby agree individually, and on behalf of my child or ward, to the terms of the above release and indemnity.

Signature of Parent / Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

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## CONFIRMATION SCHEDULE 2015 - 2016

### For Candidate and Family

| SEPTEMBER        |                                    |                      |        |        |
|------------------|------------------------------------|----------------------|--------|--------|
| 26 <sup>th</sup> | Registration & Information Meeting | Parents & Candidates | Church | 6.00pm |

  

| OCTOBER          |                    |            |        |                  |
|------------------|--------------------|------------|--------|------------------|
| 10 <sup>th</sup> | Confirmation Class | Candidates | Church | 10:00am - 1:00pm |

  

| NOVEMBER                             |                    |                                     |             |                                       |
|--------------------------------------|--------------------|-------------------------------------|-------------|---------------------------------------|
| 14 <sup>th</sup>                     | Confirmation Class | Candidates Only                     | Parish Hall | 10:00am - 1:00pm                      |
| 14 <sup>th</sup> OR 15 <sup>th</sup> | Enrollment Mass    | Join us at any one of the 3 Masses. | Church      | Sat. 5:00pm<br>Sun. 9:00am OR 11:00am |

  

| DECEMBER         |                    |                 |             |                  |
|------------------|--------------------|-----------------|-------------|------------------|
| 12 <sup>th</sup> | Confirmation Class | Candidates Only | Parish Hall | 10:00am - 1:00pm |

  

| JANUARY         |                    |                 |             |                  |
|-----------------|--------------------|-----------------|-------------|------------------|
| 9 <sup>th</sup> | Confirmation Class | Candidates Only | Parish Hall | 10:00am - 1:00pm |

  

| FEBRUARY         |                    |                 |             |                  |
|------------------|--------------------|-----------------|-------------|------------------|
| 13 <sup>th</sup> | Confirmation Class | Candidates Only | Parish Hall | 10:00am - 1:00pm |

  

| MARCH            |                    |                 |             |                  |
|------------------|--------------------|-----------------|-------------|------------------|
| 12 <sup>th</sup> | Confirmation Class | Candidates Only | Parish Hall | 10:00am - 1:00pm |

  

| APRIL                               |                    |                 |                    |                                 |
|-------------------------------------|--------------------|-----------------|--------------------|---------------------------------|
| 9 <sup>th</sup>                     | Confirmation Class | Candidates Only | Parish Hall        | 10:00am - 1:00pm                |
| 23 <sup>rd</sup> - 24 <sup>th</sup> | Overnight Retreat  | Candidates Only | St. Francis Center | 9:00am Saturday - 3:00pm Sunday |

  

| MAY              |                        |                               |             |                  |
|------------------|------------------------|-------------------------------|-------------|------------------|
| 3 <sup>rd</sup>  | Confirmation Rehearsal | Parents Candidates & Sponsors | Church      | 7:00pm           |
| 14 <sup>th</sup> | Confirmation Class     | Candidates Only               | Parish Hall | 10:00am - 1:00pm |
| 17 <sup>th</sup> | Confirmation Mass      | Parents Candidates & Sponsors | Church      | 7:00pm           |

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## CONFIRMATION SCHEDULE 2015 - 2016

### For Sponsor

| SEPTEMBER        |                                    |                      |        |        |
|------------------|------------------------------------|----------------------|--------|--------|
| 26 <sup>th</sup> | Registration & Information Meeting | Parents & Candidates | Church | 6.00pm |

  

| OCTOBER          |                    |            |        |                  |
|------------------|--------------------|------------|--------|------------------|
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|------------------|--------------------|-----------------|-------------|------------------|
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| APRIL                                  |                    |                 |                    |                                    |
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